



1265 Main Street S 303-D
 Seattle, WA 98144
 206-339-3352 / 206-339-3352 Fax
tripmanager@GuatemalaVillageHealth.org
<http://www.GuatemalaVillageHealth.org>

TRAVEL COMMITMENT NOTIFICATION

Traveler Name(s): _____

Trip MM/YY: _____

I have made am planning the following travel arrangements:

Knowledge of arrival time tells us when to meet you for pickup in Guatemala. Knowledge of departure time from Seattle aids us if any urgent hand carry item is needed to Guatemala. Knowledge of flight number enables us to track your flight progress. Please call us if your flight gets cancelled and you end up on a different flight#.

Travel to Guatemala City International Airport (GUA): *(please list each leg)*

Carrier	Flight#	Departure City	Departure Date	Departure Time	Arrival City	Arrival Time

Upon arrival, please do not leave the airport without us in Guatemala city or we will be very worried trying to track you down.

Return to US: *(list departure only)*

Carrier	Flight#	Departure City	Departure Date	Departure Time
		GUA		

I want to stay at the team hotel before and after the trip: Yes-Before Yes-After No

I am planning personal pre/post mission travel: Yes-Before Yes-After No

To (location): _____

Many team members have been to Guatemala before, and are eager to share ideas of things to do and places to stay. Unfortunately we do not have the resources to function as a travel agency, so you are responsible for any arrangements. Our Guatemalan counterparts may be able to provide some transportation services at cost.

I would like to rent a USB internet stick: Yes No *(\$30 for up to two weeks of unlimited variable service)*

WiFi is available in Guatemala city but there is no internet available anywhere else. Someone else may be willing to share their stick, but if you anticipate significant need, check the box. Note: service is not reliable but when it works it works OK.

I would like to rent a phone: Yes No *(\$30 for 200 minutes to US)*

If you just want to use a phone for a few minutes a day to check-in you are welcome to use the team phone (no charge). If you anticipate more need, please check the box. Note: service is not always reliable but is better than none.

Travel Expense Payment:

Included: GUA Airport pickup/dropoff, Transportation, Room & Board outside of Guatemala City, and In-Country Staff Support

Excluded: Hotel costs in Guatemala City, Alcohol, Souvenirs, Snacks, any personal travel

Only one Week of Travel Expenses @ \$900/person _____ (req individual arrangement)

Ten Days of Travel Expenses @ \$1200/person _____

Both weeks of Travel Expenses @ \$1500/person _____

USB internet stick(option @ \$30) _____

Phone rental(option @ \$30/pre-pay) _____

Travel Insurance @ \$45(medical emergency evacuation) \$45 (\$0 if you provide your policy #)

Donation (towards OTC meds, translators, etc) _____

Please make checks to "Guatemala Village Health" **Total** _____

GVH is an IRS recognized 501(c)3 organization, your expenses in support of the mission are tax deductible.

Comment: _____

Please Send, Email or Fax form with Payment To:

Guatemala Village Health
 8624 Island Dr. S
 Seattle, WA 98118
tripmanager@GuatemalaVillageHealth.org fax: **206-339-3352**